

St Joseph's School, Penshurst

School Fee Policy

Gospel Values: Justice, respect, truth, service.

Rationale:

By virtue of their belonging to the Catholic community, children have a right to education in our Catholic Schools. Parents choosing to exercise that right on behalf of their children accept the consequence of obtaining funds to cover the cost involved in providing such education. That portion of cost not covered by Government Grant is principally met by the charging of school fees.

Policy Statement:

St. Joseph's School exists to serve the needs of the local Catholic Community whilst providing an opportunity for all to participate in Christian Education. Government Grants and School Fees provide the necessary capital for this to take place.

Guidelines:

Tuition Fee

1. St. Joseph's charges a family fee for tuition within the range set by the Diocesan Schools Board.
2. A further per student fee will be charged to meet student classroom requisites.
3. A per student fee is charged for concerts, excursions, and overnight camps.
4. These fees are reviewed annually by the St. Joseph's School Board.

Capital Fee

1. St. Joseph's charges a family capital fee to cover the provision and maintenance of buildings and for meeting the debt servicing needs of the school.

Fee Remissions

1. Fee remissions are offered to parents of students whose financial position indicates that they are unable to meet the fees as outlined.
2. Parents must make an appointment to see the or Principal and be prepared to support their request with sufficient personal and financial information for an informed decision to be made.

3. Any such remission given is for a specified period only and families must make application for consideration at the commencement of every school year. Confidentiality will be maintained at all times.

Fee Collection

1. Accounts are tendered at the start of the year with reminders sent at the start of each term.
2. Parents are encouraged to make regular payments to assist cash flow from both the home and school perspective.
3. Fees not paid by fourth term are followed up by letter and then personal contact if needed.
4. For fees long overdue, the principal after consultation with DOBCEL may employ the services of a debt collector and /or solicitor to assist in recovering monies due, when clearly the parent/guardian is able to meet the payment but is unwilling to do so.
5. Any court action can only be taken with the approval of the Diocesan Director of Catholic Education.

Policy Realisations

The School Fees policy will be realized when:

1. Fees are tendered and received in a timely fashion.
2. Parents fulfill their commitment to meet their share of the costs associated with their child's education.

Reflective Materials:

Vatican II,
Catholic Education Commission Victoria,
Diocesan Education Board Policy.

Reviewed:

Minor 2006